Client Acknowledgement of Project Completion

**Company Name:**  **Smart Oil and Gas**

**Project Reference: Smart Oil esi.manage Implementation**

**Date: September 23, 2010**

## Project Objectives

*Specify the purpose of the project here, along with key deliverables from the Scope Statement.*

## Deliverables / Success Criteria Summary

|  |  |
| --- | --- |
| **Deliverable** | **Data Completed** |
| Project Charter | August 22, 2010 |
| Esi.manage data loaded database | September 10, 2010 |
|  |  |

## Outstanding Issues / Deliverables

Ongoing support recommended through first 3-6 months of usage.

|  |  |
| --- | --- |
| **Outstanding Issue / Deliverable** | **Targeted Date of Completion** |
| Enhancement XYZ | August 22, 2010 |
| Bug Fix 234 | September 10, 2010 |
|  |  |

## Project Completion Sign Off

**Client Approval**

|  |  |
| --- | --- |
| **Name:** |  |
| **Position:** |  |
| **Date:** |  |
| **Signature:** |  |

**3esi Approval**

|  |  |
| --- | --- |
| **Name:** |  |
| **Position:** |  |
| **Date:** |  |
| **Signature:** |  |